**Acceptable Use Policy for Key Stage 1 Pupils**

* I will look after all the school IT equipment and use it properly.
* I will not bring my own electronic devices into school and understand that they will be confiscated if I do.
* I will only share my username or password with trusted adults.
* I will tell an adult if I see anything which upsets me.
* I will always ask before downloading from the internet or using files I have brought into school because I understand the risks from virus infections.
* Any work I upload to the internet will be my own.
* I will only take a photograph or video of someone if they say it is alright.
* All of the messages I send will be polite.
* I will not post anything online which upsets other people.
* I will use a safe online name and not give away my personal information or talk to people I do not know using the internet.
* I understand that the school may check my use of IT and talk to my parent or carer if they are worried about my online safety.
* I understand that if I do not follow these rules I may not be allowed to use the school computers or internet for a while, even if it was done outside school.

I confirm that I have read and understood this policy.

Class Name: ...................................................................................

Teacher signature: …………………………………………………………………………..

Pupil signatures (see reverse):